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**Board of Directors Meeting Minutes**  
**National Strength and Conditioning Association**  
**Tuesday, July 10, 2018**  
**Santa Fe Room, Marriott Downtown, Indianapolis, IN**

**Directors participating in the meeting were:** Dr. G. Gregory Haff, NSCA President; Dr. N. Travis Triplett, President-Elect (non-voting); Dr. Michael Miller, Vice President; Dr. Jay Dawes, Secretary-Treasurer; Dr. Joel Cramer; Patrick McHenry, MA; Kacie Wallace; Dr. Ian Jeffreys; and Dr. Margaret Jones.

**Directors absent:** Dr. Brad Schoenfeld.

**Also present at times during the meeting:** *NSCA staff:* Michael Massik, Executive Director; Lee Madden; Keith Cineas; Scott Douglas; Torrey Smith; Wayde Rivinius; Dr. Carwyn Sharp; Linda Aaberg; and Christina Klingensmith. *Guests:* Jill Goodwin, Auditor; and Tom James, Legal Counsel (via phone).

This meeting was called to order at 7:57am Eastern Time (ET) on Tuesday, July 10, 2018 by Dr. G. Gregory Haff, NSCA President. Dr. Jay Dawes seconded. A quorum was present.

### Approval of Minutes

**Resolution #: 2018-07-10-01**

**Vote:** Passed

**Topic:** Approval of April 4, 2018 Meeting Minutes

**Proposed By:** Dr. G. Gregory Haff

**Seconded By:** Patrick McHenry, MA

**Adopted Motion:** That the Board of Directors approve the April 4, 2018 meeting minutes.

**Resolution #: 2018-07-10-02**

**Vote:** Passed

**Topic:** Ratification of June Email Vote

**Proposed By:** Dr. G. Gregory Haff

**Seconded By:** Dr. Jay Dawes

**Adopted Motion:** That the Board of Directors ratify June 2018 email vote.

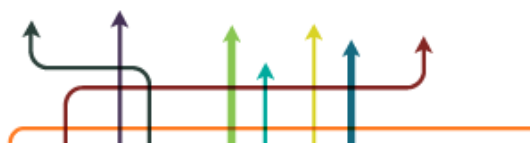
### Reports of Officers and Committees

1. The Treasurer introduced the Auditor for the annual audit report.
  - a. Jill Goodwin, Waugh & Goodwin, LLP, presented the independent auditor's report for the March 31, 2018 financial statement to the Board.



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**Resolution #: 2018-07-10-03**

**Vote:** Passed

**Topic:** Acceptance of Audit and Appointment of Auditor for Fiscal Year Ending March 31, 2019

**Proposed By:** Dr. Jay Dawes

**Seconded By:** Dr. G. Gregory Haff

**Amended Motion:** That the Board of Directors move to accept the audit for Fiscal Year Ending March 31, 2018 as presented by the auditor, [pending legal review](#) and to appoint Waugh & Goodwin, LLP as auditors for Fiscal Year Ending March 31, 2019.

2. Written reports of Committees and Special Interest Groups were reviewed and discussed.

### General Orders

**Resolution #: 2018-07-10-04**

**Vote:** Referred to Committee

**Topic:** Approval of the Board of Directors Policy and Procedures Manual as Amended

**Proposed By:** Dr. G. Gregory Haff

**Seconded By:** Dr. Jay Dawes

A special subcommittee of the Board to provide additional clarity to the travel and expense guidelines section of the NSCA Board Policy and Procedures Manual was appointed. The members are Dr. N. Travis Triplett (Chair), Dr. Michael Miller, Dr. Jay Dawes and Dr. Margaret Jones.

### Executive Session

Tom James, legal counsel, joined the meeting via telephone. NSCA staff, with the exception of the Executive Director and Keith Cinea, were excused from the meeting for the duration of the Executive Session.

Executive Session for a legal update

- Executive session, called by Dr. G. Gregory Haff at 10:03am ET, seconded by Dr. Jay Dawes.
- Return to regular session, called by Dr. G. Gregory Haff at 11:53am ET, seconded by Dr. Jay Dawes.

### Follow-up Reports and Discussion Items

1. A follow-up report on the status of the website was presented to the Board.
2. An accreditation follow-up was provided.
3. The final report of the Sports Science Meeting was provided.
4. A new project initiation template was provided to the Board to utilize.
5. A standing awards and honors committee was discussed.



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## General Orders, continued

**Resolution #: 2018-07-10-05**

**Vote:** Passed

**Topic:** Creation of an Awards and Honors Committee

**Proposed By:** Dr. G. Gregory Haff

**Seconded By:** Dr. Jay Dawes

**Adopted Motion:** That the Board of Directors establish an Awards and Honors Committee and charge the Executive Director to work with volunteer leadership to recommend preliminary committee members.

**Resolution #: 2018-07-10-06**

**Vote:** Passed

**Topic:** Approval of amendments to the NSCA Privacy Policies

**Proposed By:** Dr. G. Gregory Haff

**Seconded By:** Patrick McHenry, MA

**Adopted Motion:** That the Board of Directors approve the amendments to the NSCA Privacy Policies.

**Resolution #: 2018-07-10-07**

**Vote:** Passed

**Topic:** Approval of the FNCSA Application Guidelines as Amended

**Proposed By:** Dr. Margaret Jones

**Seconded By:** Dr. Jay Dawes

**Adopted Motion:** That the Board of Directors approves the revisions to the Fellow of the National Strength and Conditioning Association (FNCSA) Application Guidelines.

**Resolution #: 2018-07-10-08**

**Vote:** Passed

**Topic:** Funding the Assistantship Program

**Proposed By:** Dr. Margaret Jones

**Seconded By:** Dr. Jay Dawes

**Adopted Motion:** That the Board of Directors approve up-to \$50,000 to be transferred annually to the Foundation in support of the Assistantship Program.

**Resolution #: 2018-07-10-09**

**Vote:** Passed

**Topic:** College Coaches Toolkit Working Group

**Proposed By:** Patrick McHenry, MA & Dr. Jay Dawes

**Seconded By:** Kacie Wallace

**Adopted Motion:** That the Board of Directors charge the Executive Director with creating a working group for the development of a college coaches toolkit.

Adjourned at 4:41pm ET by Dr. G. Gregory Haff, and seconded by Dr. Jay Dawes.