



NSCA CPSS Exam Application



Dr. Mr. Ms. Mrs. Mx. First Name _____ M.I. _____ Last Name _____

NSCA ID# _____ *If you don't have an NSCA ID#, create a free account at NSCA.com/User-Registration*

Email Address _____ Date of Birth _____

Primary Employer (If unemployed, list most recent) _____

Job/Position Title (If unemployed, list most recent) _____

SELECT YOUR ELIGIBILITY ROUTE

Determine the appropriate route below (CHOOSE ONE) based on your highest level of formal academic degree earned, your specific degree field area, and your level of applied professional experience relevant to sport science. Based on the route you select, the chart lists specific forms you must complete with your application. For a full list of qualifying degrees and degree areas, refer to the [CPSS Eligibility Requirements](#) or [Frequently Asked Questions](#).

Check One Box Below to Indicate Your Eligibility Route	Candidate Application	Academic Transcript(s)	Proof of CPR/AED	Full-Time Experience Form	Part-Time Experience Form	Course Description Form
<input type="checkbox"/> Doctoral Degree in Sport Science or a Closely Related Field (e.g., Ph.D, Ed.D, DPT)	✔	✔	✔	—	—	—
<input type="checkbox"/> Masters Degree in Sport Science or a Closely Related Field (e.g., MS, MSc, MA, MEd)	✔	✔	✔	ALSO ACCEPTED	✔	—
<input type="checkbox"/> Other Graduate or higher Degree	✔	✔	✔	ALSO ACCEPTED	✔	✔
<input type="checkbox"/> Bachelors Degree in Sport Science or a Closely Related Field (e.g., BS, BSc, BA)	✔	✔	✔	✔	NOT ACCEPTED	—
<input type="checkbox"/> Other Bachelors Degree (e.g., BS, BSc, BA)	✔	✔	✔	✔	NOT ACCEPTED	✔

LIST YOUR DEGREES AND ACADEMIC BACKGROUND

Complete the section below for all completed degrees at the time of application. All submitted coursework must be at the university level, for-credit, earned from an accredited college or university, and confirmed by official transcripts. To be eligible for the CPSS exam, you must have completed qualifying degrees and/or coursework at the time of this application being submitted.

DEGREE TYPE	COLLEGE/ UNIVERSITY COMPLETED	MAJOR FIELD/CONCENTRATION	COMPLETION DATE (MM/YY)
Bachelor's Degree (e.g., BS, BSc, BA)			
Master's Degree (e.g., MS, MSc, MA, MEd)			
Doctoral Degree (e.g., PhD, EdD, DPT)			
Post-Graduate Certificate (For Academic Credit Only)			
Other Degree / Academic Coursework Completed			

Refer to NSCA Certification Handbook for more information about acceptable accreditation of colleges and universities. All required transcripts must be submitted for formal review prior to approval to sit for the exam. List all of your degrees above, but you may submit just the necessary transcripts to verify your CPSS exam eligibility. All coursework submitted must have a passing grade of at least 2.0 (on a 4.0 GPA Scale).

SIGN THE AFFIRMATION, POLICIES, PROCEDURES, AND REQUIREMENTS

I attest that the information contained in this registration is true, complete and correct to the best of my knowledge and is made in good faith.

⇒ Initial _____

I have downloaded, read, understand, and agree to abide by the policies, procedures, and requirements included in the Certification Handbook. I also agree to abide by any and all future changes to certification policies, procedures, and requirements as made by the NSCA Certification Committee and published in the most current Certification Handbook.

⇒ Initial _____

APPLICATION FEE / APPEALS INFORMATION

A non-refundable \$25 application fee is charged during the initial CPSS applicant review process. Once a candidate is approved to sit for the exam, the \$25 application fee will be applied toward the exam registration fee. If your application is denied for the CPSS exam, only your application fee is forfeited. You may then re-apply once you fulfill the CPSS exam requirements.

APPEAL PROCESS: Candidates whose application is denied may appeal by sending a written letter to the NSCA by mail, or as an attached PDF by email (cpss@nsca.com). Appeal letters must state the exact reason for the appeal being warranted, and any additional formal documentation to support the appeal.

APPLICATION SUBMISSION

Submit Application Via:

- Emailed to cpss@nsca.com
- Mailed to: NSCA, Attn: Certification-CPSS, 1885 Bob Johnson Dr., Colorado Springs, CO 80906

Pay Application Fee

Once the NSCA receives the application and ALL required documents, you will be sent an e-mail alerting you to pay the application fee

- Log in to your account on NSCA.com and pay the application fee in the "My Account" area.
- Once the application fee is processed, the application review process will begin.

Application Review

- The review process will be completed within 30 days of receiving all the required documentation for your application.. Once approved, you will receive an e-mail that provides access to the CPSS Exam Registration Form.
- Once the CPSS Exam Registration is processed you will receive an "authorization to test" email from Pearson Vue.
- Authorized candidates will need to schedule their exam date within 120 days of receiving their authorization to test email.

Signature _____ Date _____