On October 7, 2014, the NSCA Certification Committee approved the following Reinstatement Policy. This Policy provides individuals, who fail to complete the recertification process before the deadline, a new option to regain certification.

**Reinstatement Policy**

Individuals with expired certifications may petition NSCA for reinstatement of their certifications at any time. Reinstatement will be granted upon fulfillment of the following conditions.

- Presentation of documentation that all required CEUs were earned since the last successful recertification and earned in accordance with the requirements of the recertification policy in effect at that time.
- Payment of reinstatement and all related recertification fees of previous recertification period(s).

Certificants who are denied reinstatement may appeal to the Certification Committee. The Certification Committee will review appeals at the Committee’s next scheduled meeting and render a final decision.

**Reinstatement Procedures**

The reinstatement fee is $200 plus previously unpaid recertification fees. Please contact NSCA if you are unsure if you qualify for reinstatement or have questions regarding the process. Individuals who wish to reinstate their NSCA certification(s) must complete the reinstatement application form available on the NSCA website and mail it, along with complete CEU documentation and payment for requisite fees, to:

Certification – Reinstatement  
National Strength and Conditioning Association  
1885 Bob Johnson Drive  
Colorado Springs, CO 80906
NSCA Reinstatement Application

Individuals with expired certifications may petition NSCA for reinstatement of their certifications at any time. Reinstatement will be granted upon fulfillment of the following conditions.

- Presentation of documentation that all required CEUs were earned since the last successful recertification and earned in accordance with the requirements of the recertification policy in effect at that time.
- Payment of reinstatement and all related recertification fees of previous recertification period(s).

Certificants who are denied reinstatement may appeal to the Certification Committee. The Certification Committee will review appeals at the Committee’s next scheduled meeting and render a final decision.

**STEP 1** Complete and enclose this form.

**STEP 2** Include the $200.00 reinstatement fee.

**STEP 3** Complete and enclose the **CEU Reporting Form(s)** for the reporting period(s) missed.

**STEP 4** Include the appropriate recertification fee(s) for the missed reporting period(s).

**STEP 6** Enclose ALL documentation that supports the activities listed on your CEU Reporting Form. **NOTE:** all supporting documentation must accompany this form when you submit your reinstatement request. Incomplete responses will not be accepted.

---

Name

Previous CSCS Certification Number

Mailing Address

Previous NSCA-CPT Certification Number

City/State/Country

Home Phone (please include area code)

ZIP/Postal Code

Work Phone (please include area code)

E-Mail Address

Fax (please include area code)

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**Signature Required**

By signing and dating this form, I attest to the fact that the information contained in my application is a true and accurate statement of my continuing education activity. I understand that inaccurate reporting of my CEU activity may result in the revocation of my certification.

Signature (REQUIRED) ________________________________ Date __________________

Place a photocopy of this form and your CEU Reporting Form in your files and mail the original forms with a check, money order or credit card authorization for the $200.00 reinstatement fee plus the recertification fee(s) (in U.S. Funds payable to “NSCA”) to: **NSCA Certification, 1885 Bob Johnson Dr., Colorado Springs, CO 80906. EVERYTHING MUST BE SENT TOGETHER.** Incomplete applications will be returned to the sender.

Please charge my recertification fee(s) and the $200.00 reinstatement fee to my: [ ] VISA [ ] MasterCard [ ] American Express [ ] Discover

Credit Card Number ____________________________ Expiration Date ____________________________ Signature ____________________________
CEU Reporting Form

Instructions: Please complete both front and back sides of the CEU Reporting Form. Mail the completed from and appropriate fee(s) to the NSCA. Documentation for the CEUs reported must be submitted.

Which reporting period do these CEUs represent? (Please circle appropriate period.)

Please fill out one CEU Reporting Form for each missed reported period.

<table>
<thead>
<tr>
<th>Name</th>
<th>Certification Number(s) [CSCS, CSPS, NSCA-CPT, TSAC-F]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address</td>
<td></td>
</tr>
<tr>
<td>City/State/Country</td>
<td>Home Phone (w/area code)</td>
</tr>
<tr>
<td>ZIP/Postal Code</td>
<td>Work Phone (w/area code)</td>
</tr>
<tr>
<td>Email Address</td>
<td>Fax (w/area code)</td>
</tr>
</tbody>
</table>

Please list CEU activities below. The activities must fall within the reporting period you have selected above. Note: If certified within the reporting period CEU activities must be started and completed after the date of certification.

<table>
<thead>
<tr>
<th>Activity Date</th>
<th>Category</th>
<th>Activity Description</th>
<th># of CEUs Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXAMPLE 7/11-14/12</td>
<td>A</td>
<td>Attended NSCA’s 2012 National Conference in Providence, RI</td>
<td>2.0 2.0 2.0 2.0</td>
</tr>
</tbody>
</table>
Category Totals (Remember to double check category maximums below.)

<table>
<thead>
<tr>
<th>Category</th>
<th>Category A</th>
<th>Category B</th>
<th>Category C</th>
<th>Category D</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSCS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSPS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NSCA-CPT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TSAC-F</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Required Number of CEUs and Maximum Number of CEUs Allowed per Category

The maximum number of CEUs allowed in each category is based on the date certified.

<table>
<thead>
<tr>
<th>Original Certification Date (Shown on Certificate)</th>
<th>CEUs Required</th>
<th>Category A Maximum</th>
<th>Category B Maximum</th>
<th>Category C Maximum</th>
<th>Category D Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before Reporting Period*</td>
<td>6.0</td>
<td>5.5</td>
<td>4.0</td>
<td>5.5</td>
<td>3.5</td>
</tr>
<tr>
<td>During 1st Year*</td>
<td>4.0</td>
<td>3.5</td>
<td>2.5</td>
<td>3.5</td>
<td>1.5</td>
</tr>
<tr>
<td>During 2nd Year*</td>
<td>2.0</td>
<td>1.5</td>
<td>1.0</td>
<td>1.5</td>
<td>1.0</td>
</tr>
<tr>
<td>During 3rd Year</td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
</tr>
</tbody>
</table>

* You must obtain CEUs from at least two Categories.

Payment Information

Check or Money Order (U.S. Funds only, payable to “NSCA”)

☐ VISA   ☐ MasterCard   ☐ American Express   ☐ Discover

__________________________________________________________
Name on Card (please print or type clearly) Amount in U.S. Funds

__________________________________________________________
Account Number Card Expiration Date

__________________________________________________________
Signature Date

Send completed application to:
Certification Reinstatement
National Strength and Conditioning Association
1885 Bob Johnson Dr.
Colorado Springs, CO 80906

IMPORTANT – Keep a copy of this application for your records.