

Recertification Policy Amendment In Case of Natural Disaster

An amended recertification procedure is available to certified professionals who were affected by a natural disaster during a recertification cycle.

For the purposes of the Recertification Policy Amendment for Natural Disasters, the NSCA considers the following natural disasters:

- Wildfire
- Earthquake
- Tornado
- Hurricane
- Flood

For all other natural disasters, certificants may request in writing for acceptance under the Recertification Policy Amendment.

Eligibility Requirements:

The following exemptions only apply to certificants who can verify that their primary residence was within the Affected Area based on zip code verified by <https://www.fema.gov/disasters> and/or the national list of Affected Zip Codes on the United States Postal Service website at the time of the disaster. If all criteria (type of natural disaster and proof of Affected Area) is not met, certificants may use the standard appeal process for review by the Certification Committee.

NOTE: Accommodations are based on a standard recertification cycle that requires 6.0 CEUs in a 3-year reporting cycle resulting in prorated CEU totals equaling 2.0 CEUs/year.

Process Steps:

1. Determine eligibility by referring to Appendix A
2. Complete the NSCA Natural Disaster Application, Appendix B
3. Complete the standard CEU Reporting Form, Appendix C (signing affirmation is required for application processing)
4. Include appropriate documentation and send to NSCA (refer to Appendix A)

Appeal Review:

Upon receiving an appeal through the Natural Disaster Policy Amendment, the Certification Committee is allowed up to 3 months for review. Upon a final decision, the NSCA will contact the certificant with the results of the appeal.

Submit documentation by email or mail to the following:

recertify@nsca.com

NSCA

Attn: Certification Department
1885 Bob Johnson Drive
Colorado Springs, CO 80902

800-815-6826, ext. 201

Created: September 2017

Revised: September 2017

Next Review: September 2019

Appendix A: Accommodations & Requirements:

Who Qualifies	Accommodation(s)	Requirements for Approving Accommodation
<p>Certificants with primary residence in the affected area (not displaced)</p>	<ul style="list-style-type: none"> • 6-month extension – CEUs can be earned up to six months after recertification cycle ends 	<ul style="list-style-type: none"> • Submit proof of residence within an Affected Area at the time of the natural disaster (e.g., dated material received at address – utility bill, insurance documentation, etc.) • Natural Disaster Application • Standard CEU Reporting Form • Standard recertification fee
<p>Certificants displaced from their primary residence in the Affected Area for more than six (6) months</p>	<ul style="list-style-type: none"> • 6-month extension - CEUs can be earned up to six months after recertification cycle ends, and • Not required to obtain or report CEUs for 12 months after the date the disaster occurred (equivalent to 2.0 CEUs), and • May accumulate CEUs in any category for the 12-month period following the disaster 	<ul style="list-style-type: none"> • Submit proof of residence within an Affected Area at the time of the natural disaster including proof of length of time displaced • Natural Disaster Application • Standard CEU Reporting Form • Standard recertification fee
<p>Certificants using the Reinstatement process for recertification with primary residence in the affected area</p>	<ul style="list-style-type: none"> • Waive Reinstatement Fee of \$200 	<ul style="list-style-type: none"> • Submit appeal letter to Certification Committee • Submit proof of residence within an Affected Area at the time of the natural disaster • Natural Disaster Application • Standard reinstatement application • Standard CEU Reporting Form (If prorated CEUs are required, they must be listed on the form) • Required CEU documentation • Standard recertification fee (for each expired cycle)

Appendix C: CEU Reporting Form



NSCA 2015-2017 CEU Reporting Form

Instructions: Please complete both front and back sides of the CEU Reporting Form. Mail or fax the completed form and appropriate fee(s) to the NSCA. **Documentation for CEUs is only needed if audited or applying for reinstatement.**

Name	Certification Number(s) [CSCS, CSPS, NSCA-CPT, TSAC-F]
Mailing Address	
City/State/Country	Home Phone (w/area code)
ZIP/Postal Code	Work Phone (w/area code)
Email Address	Fax (w/area code)

Please list CEU activities completed between **January 1, 2015 and December 31, 2017** below. *NOTE: If certified within the current reporting period, CEU activities must be started after the date of certification and completed before the end of the reporting period.*

Activity Date	Category	Activity Description	# of CEUs Earned			
			CSCS	CSPS	NSCA-CPT	TSAC-F
EXAMPLE 7/8-11/15	A	Attended NSCA's 2015 National Conference in Providence, RI	2.0	2.0	2.0	2.0

Category Totals (Remember to double check category maximums on the back of this page.)				
	Category A	Category B	Category C	Category D
CSCS				
CSPS				
NSCA-CPT				
TSAC-F				

Signature Required: I attest that the information contained herein is a true and accurate statement of my continuing education activities. By my signature below, I affirm that I have a current CPR certification and will provide proof should it be necessary. Furthermore, I understand that the CEU reporting requirements set forth in the Recertification Policies and Procedures section of the Candidate Handbook indicate that inaccurate reporting of CEU activities may result in the revocation of my certification(s).

Signature

Date

Required Number of CEUs, Recertification Fee, and Maximum Number of CEUs Allowed per Category

The table below shows the number of CEUs and appropriate recertification fee (in U.S. funds) required by December 31, 2017, and the maximum number of CEUs allowed in each category based upon the date certified.

Original Certification Date (Shown on Certificate)	CEUs Required	Fee for Each Credential Held MEMBER	Fee for Each Credential Held NON-MEMBER	Category A Maximum	Category B Maximum	Category C Maximum	Category D Maximum
Before 2015*%	6.0	\$50	\$75	5.5	4.0	5.5	3.5
During 2015*^	4.0	\$40	\$65	3.5	2.5	3.5	1.5
During 2016*^	2.0	\$30	\$55	1.5	1.0	1.5	1.0
January 1, 2017 to June 30, 2017^	1.0	\$20	\$45	1.0	1.0	1.0	1.0
July 1, 2017 to December 31, 2017	0	\$0	\$0	0	0	0	0

* You must obtain CEUs from at least two Categories.

% All CEUs must be earned after January 1, 2015, even if certification was earned prior to this date.

^ All CEUs must be earned after the date of certification.

Payment Information

Check or Money Order (U.S. Funds only, payable to "NSCA")

VISA MasterCard American Express Discover

Name on Card (please print or type clearly)

Amount in U.S. Funds

Account Number

Card Expiration Date

Signature

Date

After all of your CEU requirements have been completed, but no later than December 31, 2017, mail or fax this form along with your recertification fee (in U.S. funds) or credit card authorization to:

NSCA Certification Department
1885 Bob Johnson Dr.
Colorado Springs, CO 80906
Fax: +1 719-632-6367

IMPORTANT- Keep a copy of this form for your records with your CEU documentation.